



Permit No. \_\_\_\_\_

**PERMIT TO WORK WITHIN CITY PROPERTY/RIGHT-OF-WAY/EASEMENTS**  
**OBSTRUCTION \_\_\_ EXCAVATION \_\_\_**

**Building Department 934-0662 or Public Works Stormwater Utility 934-0670**

1. Location \_\_\_\_\_

(Street, property address or legal description, or distance and direction from nearest public street intersection)

2. Nature of work \_\_\_\_\_

**DESCRIPTION: Please include a detailed description and drawing of the project and project work, including identification of obstructions/structures to be placed, and size and depth of excavation.**

3. Indicate below the items to be affected/disturbed and include information on drawing or plan of work to be done.

- Curb & Gutter/Driveway     Pond/Wetlands     Street Surface     Traffic Control Devices/Signs
- Drainage     Private Utilities (gas, phone, cable)     Structures/Buildings     Trees
- Established Turf     Public Utilities (sewer, water, electric)     Trail/Sidewalk     Other

4. Method of installation or construction \_\_\_\_\_

5. Work to start on or after \_\_\_\_\_ and shall be completed within 90 days unless an extension granted.

\_\_\_\_\_ by \_\_\_\_\_  
Date Staff

6. Are lane closures or detouring of traffic necessary?     No     Yes    If yes, state duration and suggested route for each instance: (attach detour map) \_\_\_\_\_

**DETOURS: All detour plans are required as part of this permit and must be pre-approved in writing by the Department of Public Works. The Department of Public Works shall be notified in writing at least 3 working days in advance of any approved detour being established, changed, or discontinued.**

Name of applicant \_\_\_\_\_ Phone \_\_\_\_\_  
Please Print

Address \_\_\_\_\_  
Street City State Zip

Name of party or organization performing work \_\_\_\_\_

Gopher one-call ticket # \_\_\_\_\_ E-mail address \_\_\_\_\_ @ \_\_\_\_\_  
Contact person \_\_\_\_\_ Emergency (24 Hr.) Phone \_\_\_\_\_

Address \_\_\_\_\_ Day Phone \_\_\_\_\_  
Street City State Zip Fax \_\_\_\_\_

The undersigned understands and accepts the terms and condensation of this permit and agrees to fully comply with all rules, standards and ordinances regulating work within the right-of-way. The permittee agrees to provide an instrument of surety in the amount of \$3,000.00 through the following options: Surety Bond, Cash, Certified Check or Letter of Credit any of which must be returned or released upon work completion that meets all rules, standards and ordinances verified through a final inspection.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**All legal requirements shown on attached pages are to be complied with. A final inspection is required with each permit. Please provide a 4- hour notice for any inspections. To set up an appointment please call the Stormwater Utility at 934-0670.**

\*\*\*\*\*

CITY USE ONLY Authorization of Permit \_\_\_\_\_

Financial Security Amount \$ \_\_\_\_\_ Type of Surety \_\_\_\_\_

Fee \$ \_\_\_\_\_ Receipt No. \_\_\_\_\_ Permit No. \_\_\_\_\_

Surety \$ \_\_\_\_\_ Receipt No. \_\_\_\_\_

In consideration of agreement to comply in all respects with the regulations and codes of the City of Saint Peter covering such operations, and pursuant to authorization duly given by said City of Saint Peter, permission is hereby granted for the work to be done as described in the above application with said work to be done in accordance with special provisions as hereby stated: Approved By \_\_\_\_\_ Date \_\_\_\_\_

**Inspections**     Meets Compliance: No further work is required.  
                           Does not meet compliance. Follow up work is needed. \_\_\_\_\_

Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_